

# Bike to the Future Monthly Meeting

October 9, 2012 – 5:40 to 6:30 PM  
Sport for Life Centre, 145 Pacific Ave

## Minutes

### Directors:

**Present:** Loren Brault (meeting chair), Tom McMahon, Kevin Miller (notes taker), Dave Elmore, Bill Newman, Chris Chypyha (arrive at 6:10)

**Regrets:** Curt Hull Charles Feaver, Liz Erickson, Barrett Ens,

### Members

**Present:** Mark Cohoe, Jeremy Hull, Nathan Wild, Philip Wolfart, Mitch Tripple, Jim Swire, Donna Swire, Amanda San Filippo (Bicycle Valet Winnipeg, arrive at 5:50)

**Regrets:** Bryan Goods, Gareth Simons, Shannon Keys

### 1. Welcome and Introductions

- All attendees introduced themselves.

### 2. Approval of Agenda

- We approved the agenda by consensus.

### 3. Approval of Minutes from the previous Monthly Meeting

- The September Monthly Meeting minutes, which have been posted at [biketothefuture.org/about/meetings](http://biketothefuture.org/about/meetings), were approved by consensus.

### 4. Sharing

#### a. Good News!

- CBC Radio One Information Radio's featured cycling during the week of September 17 to 21 as part of its *The Next Big Thing* series. See [biketothefuture.org/cycling-news/archives/2012/09/26/cbc-information-radios-downtown-cycling-discussion-at-stellas-grill](http://biketothefuture.org/cycling-news/archives/2012/09/26/cbc-information-radios-downtown-cycling-discussion-at-stellas-grill). Thanks to Jason Carter of the Manitoba Cycling Association for approaching Information Radio and suggesting cycling as a topic.

- b. **Emerging Challenges:** The City's backtracking on AT facilities as part of Rapid Transit Phase 2, just as they backtracked during Phase 1. See Mark's City Committee report.

### 5. Monthly Updates

#### a. Finances (Liz)

- The Financial report is attached.
- Liz' written report:  
I have a backlog of bonus money to pay Amanda. I had to wait until we had the cheques in hand and deposited. So, I will prepare her cheque for the monthly amount plus the bonus money.  
The outstanding bonus money is for 10% of the following:

MEC Bikefest	\$150
Blue Bomber season	\$3,000
Picnic in the Park	\$100
Canadian Forces Run	\$275
MEC - General Admin	\$1,500
MS Society - Ride	\$1,180
Total	\$6,205

So, if you are okay with me writing the cheque for \$541.66 (monthly amount) + \$620.50, then I will. I can hook up with Loren this week to have him sign off then I can pop the cheque in the mail.

## b. Administration

- Fundraising, Grants and Partnerships
  - Nothing to report.
- Membership (Kevin):
  - Three memberships were purchased in the past month.
- Executive Director job posting (Loren):
  - Mark and Matt recused themselves from this discussion by leaving the Meeting Room.
  - The job posting and contract was put on our website on September 25, and it was also sent to the ~1700 addresses on our Announcements list. We received 11 applications by closing (October 6, 3 days ago), and many applications were from highly qualified people – some Masters degrees, some experienced in the non-profit sector. Any Directors can learn of the 11 names by contacting Tom or Loren. 3 or 4 of the applicants will be interviewed. Kevin has withdrawn from the hiring committee because he's not comfortable interviewing a few of the applicants; a 3<sup>rd</sup> interviewer is needed; Kevin suggests Barrett.
- Communications
  - Website Committee (Tom)
    - Tom, Barrett, Kevin, and Mark attended David Pensato's presentation/training of the new website last Wednesday. The next day, Kevin wrote a summary of the session ("very good") and sent it to all Directors and a few other core BttF volunteers. Website programming is complete, but we have a lot of work to do loading content before the website can "go live" (replace our existing website).
    - We still haven't resolved whether or not we should change our name and/or the website domain (to bikewinnipeg.ca), but Tom believes that is secondary to starting the loading content onto the website.
  - Online Profiles (Loren)
    - Nothing to report for Twitter and Facebook.

## c. Public Advocacy

- **Province** (Charles)
  - Charles' written report:  
Our major activity was the [presentation to the Public Utilities Board on the Manitoba Public Insurance rate case](#). Many thanks to Tom for finalizing the presentation and delivering it. We will see whether the PUB and/or MPI take any notice. We have done our bit, now it is their turn to respond.
- **City** (Mark)
  - Mark's report is attached.
  - Kevin suggested: If the City continues its negative behaviour in terms of active transportation facilities on infrastructure projects, we should "fight back" by contacting the media and by encouraging our membership to contact City Councillors, as we did in October 2010, for example.

## d. Safety and Education (Dave)

- Dave is leading a course this weekend to certify Can-Bike instructors. The course is being paid for by Cycling Canada (was "Canadian Cycling Association"). The course attendees are 8 of the 12 people who took the Can-Bike 2 course (paid my MPI) earlier this year. We are building a base of certified instructors for future offerings of cycling training courses.

## e. Community Bike Events

- Philip had good things to say about the small cycling component of the Crescent Park event a few weeks ago, which was organized by Crescent Park Rescue (which is affiliated with [OURS](#)). Jeremy suggested that OURS could be a good ally of BttF.

## f. Bicycle Valet Winnipeg (Amanda)

- It's been very quiet during the last month because the season is winding down. There are two more Blue Bomber games for BVW, and there will also be a party for BVW volunteers. There are some potential winter events that are cycling-related.
- Negotiations are on-going for BVW's services at Bomber games at the new stadium next year. A number of BVW customers at Bomber games have contacted Bomber management to urge them to contract with BVW.

## 6. Issues

- None.

## 7. Other Items

- Nathan pointed out the potential for an AT route in NW Winnipeg. Mark had written a preliminary analysis about this area 6 months ago; he will send it to Nathan.

## 8. Upcoming Dates

- a. [Annual General Meeting](#) & [November Monthly Meeting](#): Tuesday, November 20, 2012 at 5:30.

## Phase II Southwest Rapid Transit Corridor

The news from the open houses was not at all positive. Despite numerous previous promises, there are no plans for any AT facilities along the transit way south of where the hydro corridor intersects the Letellier rail line right of way (roughly at Georgetown Park). This is not stated outright, as the official position is that the current open house relates only to the alignment option for the transit way, and that planning is at a very high level meaning that the details of any cycling facilities are not being considered at this time. I fear that the city has made up its mind to rely on the buffered bicycle lanes being developed between Chevrier and Plaza as the sole improvement for cyclists along the Pembina Corridor. My concern is that this will lead to a disjointed facility because of limitations at various intersections where there is a constrained right of way (Bishop Grandin, McGillvray, Chancellor, Markham, Bison). I have consistently asked for a discussion that will look at the whole corridor, but the city has remained unresponsive and distant, something which is becoming a common theme.

## Sherbrook Bicycle Lanes

Multiple attempts to get information from the City of Winnipeg's AT Coordinator have failed to produce any results, and I am still waiting for a reply to my email of September 11, 2012 (which a follow up to a phone conversation the previous week in which I had been asked to send my request via email). My concern is that the City will unilaterally change the design for the bike lanes as was done with the St. Mathews design.

## Osborne Bridge

The signal heads for the at-grade crossing at Granite/Mostyn are now up. I wrote to the City September 11, 2012 to make requests regarding the intersections at Granite/Mostyn and Roslyn.

### **Granite/Mostyn Intersection**

I pushed again to have the signals respond in a more timely fashion for pedestrians and cyclists (at least in non-peak hours), but the city's position is that this is not possible.

### **Roslyn Intersection**

I have not had any response from the city regarding my request for the following:

- A Bicycle Box to help cyclists make the left turn onto Osborne
- A bicycle signal head and a leading bicycle interval to help cyclists get ahead of vehicles as they approach the start of the bike lane north of the Roslyn apartments.



**Income Statement - Year to Date - September 2012**  
**Financial Statement**

	Account	DB	CR	Net
<b>Revenue/Partnerships/Grants</b>				
	Interest	3.40		\$ 3.40
	BTWD	20,000.00	20,000.00	\$ -
	MB Public Insurance	10,899.74	9,600.00	\$ 1,299.74
	ACU Grant 2012	3,500.00	2,450.00	\$ 1,050.00
	Donation	148.31		\$ 148.31
	Bike Valet	14,405.00		\$ 14,405.00
		<u>48,956.45</u>	<u>32,050.00</u>	<u>\$ 16,906.45</u>
<b>Expenses</b>				
	Admin Exp		560.27	\$ 560.27
	Part Time Admin		1,666.65	\$ 1,666.65
	Part Time Admin - Bonus		540.00	\$ 540.00
	BV Expense		1,786.37	\$ 1,786.37
	BV Admin		2,708.30	\$ 2,708.30
	BV Admin - Bonus		80.00	\$ 80.00
	Sponsorship		450.00	\$ 450.00
			<u>7,791.59</u>	<u>\$ 7,791.59</u>
	<b>Opening retained earnings</b>			<b>\$ 9,127.83</b>
	<b>Net change YTD</b>			<b>\$ 9,114.86</b>
	<b>Closing retained earnings</b>			<b>\$ 18,242.69</b>
		<b>48,956.45</b>	<b>39,841.59</b>	<b>9114.86</b>

**Note:** As of Apr 1 '09 T-shirts had yet to recover \$497.64 of cost **T-shirt net to date:** \$ -

**Note:** Opening retained earnings includes \$450 liability for July 25, '08 Scavanger Hunt grant. At the May meeting, it was decided to sponsor the WRENCH Wheely Fun Bike Ride held on June 10, 2012 with the scavenger hunt funds.



**General Ledger**  
Fiscal Year to Date - September 2012

01-Apr-12		Balance Forward						\$ 9,127.83
Date written	Bank Date	Acct	Who	Memo	Ck#	CR	DB	Balance
10-Apr-12	17-Apr-12	Part Time Admin	Rosanne Ritchot	Monthly Payment	120	\$ 333.33		\$ 8,794.50
17-Apr-12	17-Apr-12	Admin Expenses	Rosanne Ritchot	Companies Office and Interview Exp	120	\$ 60.27		\$ 8,734.23
10-Apr-12	19-Apr-12	BV Expense	Sandeep Dhariwal	February, March & April equipment storage	121	\$ 60.00		\$ 8,674.23
10-Apr-12	18-Apr-12	BTWD	Bike to Work Day Wpg	Please see invoice sent to the City	122	\$ 20,000.00		\$ (11,325.77)
	10-Apr-12	BTWD	Liz Erickson	Deposit cheque received on behalf of BTWD			\$ 20,000.00	\$ 8,674.23
	30-Apr-12	Interest	ACU	Credit Interest			\$ 0.85	\$ 8,675.08
08-May-12	19-May-12	Part Time Admin	Rosanne Ritchot	Monthly Payment	123	\$ 333.33		\$ 8,341.75
08-May-12	16-May-12	BV Expense	Sandeep Dhariwal	February, March & April equipment storage	124	\$ 60.00		\$ 8,281.75
08-May-12	29-May-12	BV Admin	Amanda San Filippo	Monthly Payment	125	\$ 541.66		\$ 7,740.09
08-May-12		Sponsorship	WRENCH	Support for Wheely Fun Bike Ride	126	\$ 450.00		\$ 7,290.09
08-May-12	10-May-12	Admin Expenses	Mark Cohoe	APBP Webinar Registrations	127	\$ 450.00		\$ 6,840.09
27-May-12	02-Jun-12	Admin Expenses	MB Eco Network	Annual Membership	128	\$ 50.00		\$ 6,790.09
27-May-12	04-Jul-12	Part Time Admin	Rosanne Ritchot	Monthly Payment	129	\$ 333.33		\$ 6,456.76
27-May-12	16-Jun-12	BV Admin	Amanda San Filippo	Monthly Payment	130	\$ 541.66		\$ 5,915.10
27-May-12	05-Jun-12	MB Public Insurance	John Anderson	Skills course participant	131	\$ 100.00		\$ 5,815.10
27-May-12	10-Jul-12	MB Public Insurance	Currie Gillespie	Skills course participant	132	\$ 100.00		\$ 5,715.10
27-May-12	05-Jun-12	MB Public Insurance	Paul Sutherland	Skills course participant	133	\$ 100.00		\$ 5,615.10
27-May-12	14-Jun-12	MB Public Insurance	Mark Cohoe	Skills course participant	134	\$ 100.00		\$ 5,515.10
27-May-12	06-Jun-12	MB Public Insurance	Pat Krawec	Skills course participant	135	\$ 100.00		\$ 5,415.10
27-May-12	06-Jun-12	MB Public Insurance	Shoni Litinski	Skills course participant	136	\$ 100.00		\$ 5,315.10
27-May-12	05-Jun-12	MB Public Insurance	Clint Toews	Skills course participant	137	\$ 100.00		\$ 5,215.10
27-May-12	28-Jun-12	MB Public Insurance	Neil Sander	Skills course participant	138	\$ 100.00		\$ 5,115.10
27-May-12	05-Jun-12	MB Public Insurance	Geoff Heath	Skills course participant	139	\$ 100.00		\$ 5,015.10
27-May-12	02-Aug-12	MB Public Insurance	Melissa Dupuis	Skills course participant	140	\$ 100.00		\$ 4,915.10
27-May-12	12-Jun-12	MB Public Insurance	Mario Bento	Skills course participant	141	\$ 100.00		\$ 4,815.10
27-May-12	11-Jul-12	MB Public Insurance	Dave Dorning	Skills course participant	142	\$ 100.00		\$ 4,715.10
	31-May-12	Interest	ACU	Credit Interest			\$ 0.27	\$ 4,715.37
06-Jun-12	22-Jun-12	ACU Grant 2012	David Pensato	Invoiced for Deposit - New web page	143	\$ 1,225.00		\$ 3,490.37
	20-Jun-12	ACU Grant 2012	Liz Erickson	Deposit - Grant for new web page			\$ 3,500.00	\$ 6,990.37
	20-Jun-12	MB Public Insurance	Liz Erickson	Deposit - Grant for skills course prep and delivery			\$ 8,139.74	\$ 15,130.11
25-Jun-12		Sponsorship	WRENCH	Write off cheque that had incorrect year on it	126		\$ 450.00	\$ 15,580.11
25-Jun-12	13-Jul-12	Sponsorship	WRENCH	Reissue cheque	144	\$ 450.00		\$ 15,130.11
	30-Jun-12	Interest	ACU	Credit Interest			\$ 0.43	\$ 15,130.54
13-Jul-12	25-Jul-12	MB Public Insurance	Dave Elmore	Skills course prep and delivery	145	\$ 7,150.00		\$ 7,980.54
13-Jul-12	20-Jul-12	MB Public Insurance	Curt Hull	Skills course prep and delivery	146	\$ 650.00		\$ 7,330.54
13-Jul-12	18-Jul-12	MB Public Insurance	Jeremy Hull	Skills course prep and delivery	147	\$ 600.00		\$ 6,730.54
13-Jul-12	14-Aug-12	BV Expense	Sandeep Dhariwal	May, June and July storage	148	\$ 120.00		\$ 6,610.54
13-Jul-12	24-Jul-12	BV Expense	The Co-operators	Insurance	149	\$ 904.15		\$ 5,706.39
13-Jul-12	24-Jul-12	Part Time Admin	Rosanne Ritchot	Monthly Payment	150	\$ 333.33		\$ 5,373.06
13-Jul-12	24-Jul-12	Part Time Admin - Bonu	Rosanne Ritchot	10% Bonus	150	\$ 540.00		\$ 4,833.06
13-Jul-12	24-Jul-12	BV Admin	Amanda San Filippo	Monthly Payment	151	\$ 541.66		\$ 4,291.40
13-Jul-12	24-Jul-12	BV Expense	Amanda San Filippo	Expenses	151	\$ 427.22		\$ 3,864.18
13-Jul-12	24-Jul-12	BV Admin - Bonus	Amanda San Filippo	10% Bonus	151	\$ 80.00		\$ 3,784.18
	15-Jul-12	Bike Valet	Liz Erickson	Deposit - Downtown Biz - Cyclovvia			\$ 3,000.00	\$ 6,784.18
	15-Jul-12	MB Public Insurance	Liz Erickson	Deposit - Final Pmt - Skills Course			\$ 2,760.00	\$ 9,544.18
30-Jul-12	08-Aug-12	ACU Grant 2012	David Pensato	Invoiced for 2nd Installment	152	\$ 1,225.00		\$ 8,319.18
31-Jul-12		Interest	ACU	Credit Interest			\$ 0.91	\$ 8,320.09
14-Aug-12	23-Aug-12	Part Time Admin	Rosanne Ritchot	Monthly Payment	153	\$ 333.33		\$ 7,986.76
14-Aug-12	21-Aug-12	BV Admin	Amanda San Filippo	Monthly Payment	154	\$ 541.66		\$ 7,445.10
	31-Aug-12	Interest	ACU	Credit Interest			\$ 0.28	\$ 7,445.38
	11-Sep-12	Bike Valet	Liz Erickson	Deposit - MEC - Bike Fest			\$ 150.00	\$ 7,595.38
	11-Sep-12	Bike Valet	Liz Erickson	Deposit - MEC - 2012 Basic Admin Grant			\$ 2,000.00	\$ 9,595.38
	11-Sep-12	Bike Valet	Liz Erickson	Deposit - The Forks - Canada Day			\$ 800.00	\$ 10,395.38
	11-Sep-12	Bike Valet	Liz Erickson	Deposit - Red River Exhibition - 2011 Ex			\$ 2,400.00	\$ 12,795.38
	11-Sep-12	Bike Valet	Liz Erickson	Deposit - Winnipeg Blue Bombers - 2012 Season			\$ 3,000.00	\$ 15,795.38
11-Sep-12	18-Sep-12	BV Admin	Amanda San Filippo	Monthly Payment	155	\$ 541.66		\$ 15,253.72
11-Sep-12	18-Sep-12	BV Expense	Amanda San Filippo	Expenses	155	\$ 215.00		\$ 15,038.72
	27-Sep-12	Bike Valet	Liz Erickson	Deposit - North End Community - Picnic in the park			\$ 100.00	\$ 15,138.72
	27-Sep-12	Bike Valet	Liz Erickson	Deposit - Canadian Forces - Run			\$ 275.00	\$ 15,413.72
	27-Sep-12	Bike Valet	Liz Erickson	Deposit - MEC - General Purpose Funds			\$ 1,500.00	\$ 16,913.72
	27-Sep-12	Bike Valet	Liz Erickson	Deposit - MS Society - MS Ride valet			\$ 1,180.00	\$ 18,093.72
	27-Sep-12	Donation	Liz Erickson	Donations received through Cyclovvia and BVW			\$ 148.31	\$ 18,242.03
	30-Sep-12	Interest	ACU	Credit Interest			\$ 0.66	\$ 18,242.69