

Bike to the Future Monthly Meeting

March 13, 2012 – 5:41 to 7:13 PM
Sport for Life Centre, 145 Pacific Ave

Minutes

Directors:

Present: Loren Braul (meeting co-chair), Tom McMahon (meeting co-chair), Kevin Miller (notes taker), Liz Erickson, Barrett Ens, Dave Elmore, Mark Cohoe, Chris Chypyha, Bill Newman, Curt Hull

Regrets: Charles Feaver

Absent: Shona Kusyk

Members:

Present: Rosanne Ritchot (office admin), Philip Wolfart, Bryan Goods, Cara Fisher, Gareth Simons, Shannon Keys

Non-members: Currie Gillespie (Manitoba Cycling Association), Peter Andrusiak

1. Welcome and Introductions

- All attendees introduced themselves.

2. Approval of Agenda

- We approved the agenda by consensus.

3. Approval of Minutes from the previous Monthly Meeting

- The February Monthly Meeting minutes, which have been posted for six weeks at biketothefuture.org/about/meetings, were approved by consensus.

4. Sharing

a. Good News!

- Folklorama contacted Bicycle Valet Winnipeg for bicycle valet service. They are also thinking of doing bike tours from pavilion to pavilion, just like the bus tours they do.
- Bryan's students have gotten motivated to use active transportation to get to school on Clean Air Day (June 6).

b. Emerging Challenges

- None discussed.

5. Monthly Updates

a. Finances – Liz

- Liz's financial report is attached. The only items in February were the ones that happen every month.
- Bill & Liz are continuing the process of automating the creation of the financial statements.
- Tom & Loren now have signing authority.

b. Administration

i. Fund-raising, Grants, Partnerships – Rosanne

- The funder's report from last year's grant from the Assiniboine Credit Union was submitted, along with a \$5000 grant request (for our website redevelopment) for 2012.
- Loren and Chris attended the *ACU Inspired by Community* event.

ii. Memberships – Rosanne

- New memberships are purchased occasionally. We have 762 members. We also occasionally receive a request for someone to be removed from our Announce email list, which is to be expected, but when the request is from a member, Rosanne is not sure if she should also remove the person's lifetime membership.
- We were contacted by Volunteer Manitoba to participate in their Timeraiser event on May 25. Applicants can possibly win the volunteer time of a professional. Loren has applied.

iii. Communications

▪ Website Redevelopment Committee – Philip

- The committee will have its second face-to-face meeting on March 21.
- The committee is meeting with David Pensato on May 2 (see the [February Monthly Meeting minutes](#)) as a follow-up to Tom's initial meeting with him on February 13.

▪ Online profiles – Rosanne

- Rosanne, Paula, and Loren continue to maintain our new Facebook page. We now have ~50 followers. Our Twitter account and Facebook page are now featured on our website's [home page](#).

- **Alternatives to email – Bill**
 - Bill led a discussion about some of the pitfalls and frustrations of using email for detailed discussions and document collaboration, some tips for better email use, and some alternatives to email – specifically collaboration tools: a wiki, Dropbox, Google Docs.
 - Someone commented that some people are either technically challenged or don't have time to learn to use new software tool. Email is a common denominator between everyone.
 - c. **Public Advocacy**
 - i. **Province – Tom for Charles**
 - Tom is meeting with the “AT minister” -- Local Government Minister Ron Lemieux – on April 26. What are the highest priority items to address? The Active Transportation Advisory Group’s (ATAG) 2011 report: *Greater Strides?* Gareth suggested that the Province should ensure that the City does AT correctly during the second phase of rapid transit because the City did an inadequate job during phase 1. Curt agreed and mentioned how/why it is inadequate.
 - ii. **City – Mark**
 - Mark’s report is attached.
 - d. **Education and Safety – Dave**
 - Dave’s report is attached.
 - e. **Community Bike Events**
 - i. **Ride of Silence (May 16 at 7:00 PM) – Bryan**
 - Based on feedback at the [February Monthly Meeting](#), Bryan has changed the ride’s route.
 - Bryan has learned that a parade permit can either specify that the ride obeys all traffic control lights and signs, or that the ride will violate them, in which case police from the Community Services Division will escort the ride on bikes or motorcycles; Dave says that this escort will be very expensive. Cara asked if the ride can do its own traffic control, a la Critical Mass.
 - Bryan contacted Rider Insurance about liability insurance for BttF. They will send him info.
 - f. **Bicycle Valet Winnipeg (BVW)**
 - i. **BVW Program Coordinator – Loren**
 - Loren’s draft contract for the BVW Program Coordinator was circulated to the Board for feedback. Loren would like to post the contract (and the BVW Program Coordinator job posting) this week ([done](#)).
 - ii. **BVW Advisory Committee – Chris**
 - A “friend of BVW” who owns a truck or van is needed to haul the equipment to large events. The bike trailers work fine otherwise.
6. **Issues**
- a. **WRENCH / BttF summer ride – Cara Fisher**
 - The [Winnipeg Repair Education and Cycling Hub](#) (WRENCH) is a non-profit organization that strives to make bikes and knowledge of bicycle repair and maintenance accessible to the public. Part of The WRENCH’s mandate is to facilitate community events. They would like to host a “family friendly” bike ride in June, with BttF as a partner.
 - Volunteers are needed for a Planning Committee to decide the date/time and whether the ride should be on-road or on-path, and to create a detailed plan. Cara mentioned that she learned some things from Bryan’s *Ride of Silence* discussion (5.e.i. above). Kevin will help recruit volunteers via a Latest News item on our website ([done](#)) and our Announce list.
 - b. **Bike to Work Day (BtWD) – Curt**
 - This event has been a partnership of BttF and the City since 2008. It is funded with \$20,000 from the City, plus sponsorship from various organizations. In the past, the City was invoiced for all expenses, but this year the City’s funding and sponsorship money will be given to BttF to administer.
Motion by Curt: Authorize the BtWD Project Manager to handle BtWD financial administration on behalf of BttF.
2nd: Bill. Approved by consensus.
7. **Other items**
- None.
8. **Upcoming Dates**
- a. **Next meeting**
 - Our next Monthly Meeting is on Tuesday April 10 at 5:30 at the *Sport for Life Centre*. Please try to arrive at the meeting room **before** 5:30. Today’s meeting started over 10 minutes late because there were only 4 people in the room at 5:30.
 - b. **Community events**
 - The City of Winnipeg’s Bicycle Auction is at the Varsity View on Saturday April 28 and Sunday April 29. Complete details will be posted on our website when they are available. BttF will be attending with our mobile display / trailer, so volunteers are needed (contact@biketothefuture.org).

Active Transportation Advisory Committee (ATAC) report (February 28th, 2012)

We ended up taking most of the ATAC meeting to discuss the ATAC terms of reference. Most of the conversation revolved around the change from organizational representation to citizen representation and the confidentiality requirement. The big concern from the non-City ATAC members was that this setup means that members would lose the ability to rely on the pool of talent and knowledge represented by their respective organizations. Beth McKechnie made a very good point that it also prevents the non-City ATAC representatives from relaying the City point of view (which is often quite valid and helpful) to their organization. Beyond those concerns, the other change that was made via the terms of reference is that the annual action plan, or any advice coming from the committee will no longer go before any of the City's public committee's as they had in previous years (2011 and 2012 will not go before public committees).

The City's reasoning on changing the format of the committee is that it will act more as an administrative committee than a political committee. The access advisory committee is an example of a political committee. Its meetings are open to the public, and its minutes are published. It is focused mainly on policy, not on projects. ATAC is a very unique committee within the City, in that it is not political, and covers both policy and projects. Their thinking is that the committee would change to a more advisory role and that the City would then reach through wider public consultation processes (whether open houses, or simpler stakeholder meetings). I think that they want that wider consultation process to be engaged more with decisions over different options based on an analysis of benefits and disadvantages of those options that are put together by City staff and consultants. Underlying that would be a framework of criteria set out by the City's cycling master plan, which they have included in the draft 2012 budget. The hope is that plan will list the prioritized projects for City AT for five years, similar to the rest of the capital budget.

Basically, the new committee would have one staff member (the AT Coordinator) present at each meeting. Additional staff or consultants would then be brought in to speak on individual agenda items. Sub committees would be formed for different projects, and would include members from outside of the regular committee. When outside advice is wanted, the AT Coordinator would make requests for that advice.

Their concerns with the current format is that it provides too much access to the representatives of ATAC (at least perceived access), that it ranges over far more territory than City staff can manage, and that this comes at the cost of wider public engagement. They are also very concerned about time commitments for their staff, and the need to focus their priorities on the AT front.

I think the discussion at the meeting was constructive. Kevin Nixon will take the discussion back to the director of Public Works to revise the terms of reference before we meet one final time as a committee. That gives us some time to think about things.

In terms of where we as Bike to the Future should go, it seems clear that there will have to be changes in how we interact with the City, which will now have to be more formalized. Whatever the eventual terms of reference, we won't be able to ignore ATAC.

I don't think there is any chance the City will drop the citizen versus organizational representation, but there does seem to be some room to ensure at least some transparency on committee operations in regards to policy. I don't think they will drop the confidentiality with respect to projects.

Red River Crossing

The St. Vital / U of M *Red River Crossing* PAC met on February 16th.

My notes from the meeting are summarized below (it was only an hour long meeting):

- 11,000 flyers were sent out. Meadowood was included, Dakota Crossing was not.
- St Vital Open House had 288 attendees, 280 filled out the exit survey.
- U of M Open House had 109 attendees, 92 filled out the exit survey.
- There were 1081 online surveys completed.
- City Steering Committee will evaluate the crossing options using the evaluation matrix, seeking input from PAC.
- The Henteleff, Kings Park, and St. Amant options have flood plain issues. The City would need to show that the structure would not affect flows to get approval for these sites.
- We need to get our reply back to MMM by March 1st, with notes and feedback on the evaluation matrix weights.
- MMM Group had no idea of what the OttoCycle study was. That was kind of shocking, in that the City should have provided it to them, even if it had limited data for South St. Vital.
- The Henteleff Park option was by far the favourite. St Amant and King's Park were the only other ones people seemed to be recommending. Lots of people commented that the Southwoods location was too close to the Fort Garry Bridge.

Pembina Underpass

I met with Jacqueline East of Dillon Consultants on Wednesday to talk over the plans for the Pembina Underpass. Dillon have been awarded the public consultation contract for this project. She was joined by an engineer from Dillon, plus one from AECOM (Geoff who worked on the River Heights ATISP projects), plus one other Dillon employee. Kevin Nixon, Matt Chislett (who is the engineer in charge of the project for the City) plus one other City engineer were also there for the meeting.

Jacqueline has agreed to present their progress at our next monthly Bike to the Future meeting in April.

We discussed the project for around two hours, focused pretty much entirely on how to manage cyclist connectivity through this critical intersection. It was a very positive meeting; I'd say the city is taking this quite seriously.

The Pembina Underpass is the part of the Pembina/Jubilee intersection that goes under the rail line.

In a nutshell, here is what the project will entail:

- They will remove the existing sidewalk on the east (northbound) side of Pembina to make way for a third northbound travel lane.
- The roadway will be lowered to increase clearance for trucks.
- They will improve AT connections as part of the project.
- The plans will allow either of the two Southwest Rapid Transit options to be accommodated (either via the Letellier line, or via the Hydro right-of-way further to the west).

We discussed the need to connect cyclists along the following routes that must cross this critical intersection:

- Parker
- Harrow
- Riverside
- Pembina NB & SB (potentially via the Letellier rail line)
- Jubilee
- Fort Rouge Yards AT Pathway
- Taylor

The consultant and the City came quite prepared for the meeting, and as I said, I thought that they really did want to make sure this project captured the needs of cyclists. Although nothing is set in stone, and they will be meeting with other stakeholders, here is what we agreed we could all settle on:

- A west-side 2-way multi-use path (or bike path and sidewalk combination) that could also include a tunnel beneath the off ramps.
 - Connected to the Harrow bike lanes on the North end
 - A spur connection so southbound cyclists on Pembina could cut off
 - a realigned Harrow / Harrow East intersection
 - Spurs onto and off of the Jubilee ramps
- An east side tunnel with a one way northbound cycle track and a two way sidewalk
 - Curb cuts on the traffic island to allow cyclists to exit northbound Pembina and jump on the cycle track through the underpass before being re-integrated onto Pembina north of the underpass
 - They will look into the potential of switchbacks installed between the Jubilee overpass and Pembina underpass to connect to the Fort Rouge Yards AT Path
- When Phase II of the Southwest Rapid Transit is built, it would include an AT pathway across Pembina that would connect to the west side tunnel
- Stairs onto and off of the rapid transit bridge to save pedestrians from having to walk along the ramps
- Quality lighting

The Jubilee - Harrow connection is still quite tricky, but they are looking into a couple of options for that connection.

- Gaining property across from Riverside to connect to Argue and the Fort Rouge Yards
- Gaining property on Jubilee to extend the Jubilee pathway all the way to the current crosswalk

This is substantially more expensive than the price tag currently on the books, so it is likely that the 2013/2014 construction target will no longer be met. The AT improvements are a big part of that, but so too is the lowering of the roadway to increase clearance. I said that we would be willing to push hard for the improvements and extra funding, at the city, provincial and federal levels.

This could be a real game changer for cycling in our city.

Pembina Open House

For the time being, we have put on hold any notion of holding a joint Bike to the Future / Winnipeg Trails Association open house on Pembina Highway.

Bomber Stadium

Janice Lukes and I met with Colinne Dowbyhuz and Jeffrey Bannon of the Winnipeg Blue Bombers on Tuesday Match 13th. It was a very positive meeting. We discussed a number of potential marketing opportunities, including maps, prizes, web content, and a fall bike rodeo for kids. We may be able to include a flyer in their season ticket holder packages. The bike valet will be on the old Bison football field grounds. They also want to look into sponsorships for the bike valet, which we will have to ensure does not cause any conflicts with our sponsors.

Precinct E Plan

I attended an open house to view plans for Precinct E in the northwest of the city (just east of Amber Trails). Like so many of the plans we have seen in the past, there seems to be a reasonable effort to create an internal AT network along retention ponds, but unfortunately, it does not connect well to the proximate neighbourhoods. To connect to trails in Amber Trails, a cyclist will have to be funnelled into the collector streets to cross Pipeline Road. It seems like it would be much better to build in a grade separation of Pipeline Road (which will be widened to a 60km/hr 4 lane road with a tree lined median). Failing that, we should be pushing for a high quality facility on Court / Amber Gate to complete the connection. The plan will come before council committee in Spring 2012.

Elmore

Agreement with MPI for Can-Bike training

The agreement with MPI to provide the training of 12 new Can-Bike 2 riders has been signed. Most of the course materials for the Can-Bike 2 course have been completed already. The on-road routes have been reviewed and will be ridden prior to the course being done. The development of the 8 hour cycling skills course that MPI wants to use to train “workplace champions” is in development.

An application form was sent to all 27 people that expressed interest in the Can-Bike course. The intent was to give a basis on which to select the successful 12 candidates. 4 have chosen to drop out and wait for future courses and 16 have already submitted their applications. The deadline for submission was set at March 15 to allow for time to review before April 1. We are hopeful that funding can be found to offer another course in the fall, however we will have to first successfully complete this contract before approaching MPI again.

Bike Safety Video

Work continues on the review of the Bike Safety video which is being developed by Manitoba Cycling Association (MCA) with funding from the Manitoba Government. MCA has met with a company willing to undertake the work required to complete the video, but no update on the status of these discussions is available at this time. There is significant work to be done to make the end product complete and accurate. BttF continues to review materials and provide technical input.

Safety Committee on Active Transportation (SCAT)

The key messaging document created by SCAT was recently sent out to the committee members for final review. Based on comments by Manitoba Infrastructure and Transportation (MIT) and the City of Winnipeg Police Service (WPS) the document has had all references to recommendation of maintaining a minimum distance of 1 metre from the curb removed. In addition, the recommendation of 1 meter as representing a minimum safe passing distance have also been removed. BttF has expressed concerns both in the past and again recently about this. As this document does not represent a policy and is only intended to provide key messages regarding “safety” we have indicated that we feel that there is no reason that the recommendations cannot be included. Having these recommendations included in the current MPI website and again in this document are key parts of moving forward to possibly getting this included eventually in the HTA. The discussion on this has been sent to the board for a decision on whether to support this document. It is anticipated that there will be no change to the document as the inclusion of MIT and WPS as signatories on the document appear to be important to this generally bureaucratic group.

Leisure Guide Courses

BttF will again be doing 2 cycling courses through the City of Winnipeg this spring. The first course will be a beginner’s course on May 5 intended for those who are just beginning to ride or wanting to gain confidence. This course will be for the most part aimed at riding on residential streets and paths. The second course will be offered on May 12 and is aimed at those already riding or commuting that want to increase their knowledge, skills, and confidence on busier city streets. It had been hoped to expand the courses to reach a larger audience through more courses and locations, however with the Can-Bike courses this spring we were unable to undertake the additional work needed to do this. With the addition of 12 new Can-Bike instructors this spring we hope to expand this next year. Here are the links to the courses:

<http://www.leisureonline.ca/eConnect/Activities/ActivitiesCourseDetails.asp?cid=435132>

<http://www.leisureonline.ca/eConnect/Activities/ActivitiesCourseDetails.asp?cid=435131>



Income Statement - Year to Date - February 2012
Financial Statement

Account	DB	CR	Net
Revenue/Partnerships/Grants			
Interest	6.78		\$ 6.78
Membership	579.36		\$ 579.36
Bike Valet	13,100.00	9,700.00	\$ 3,400.00
ACU Grant	4,000.00		\$ 4,000.00
MEC Partnerships	2,000.00	3,633.57	\$ (1,633.57)
Donation	140.00		\$ 140.00
	19,826.14	13,333.57	\$ 6,492.57
Expenses			
Admin Cost		495.06	\$ 495.06
Part Time Admin		4,845.00	\$ 4,845.00
Part Time Admin - Bonus		1,260.00	\$ 1,260.00
BV Expense		1,924.08	\$ 1,924.08
Bike Shorts	50.00	50.00	\$ -
Cycling Map	2,780.00	3,080.00	\$ 300.00
	2,830.00	11,654.14	\$ 8,824.14
Opening retained earnings			\$ 11,702.35
Net change YTD			\$ (2,331.57)
Closing retained earnings			\$ 9,370.78
	22,656.14	24,987.71	-2331.57

Note: As of Apr 1 '09 T-shirts had yet to recover \$497.64 of cost **T-shirt net to date:** \$ -

Note: Opening retained earnings includes **\$450 liability for July 25, '08 Scavanger Hunt grant**

Note: Opening retained earnings includes \$633.57 for the first MEC Partnership Grant and \$3000 for the second MEC Partnership grant. See breakdown of funds spent and earmarked on Grants & Partnership report.

Note: Bike Shorts International Fan Favourite cheque for \$50 written in October 2010. The cheque was mailed in October and returned undeliverable. There was coorespondence with the winner and the cheque was promptly resent. Cheque was considered stale dated at the end of April so the funds were put back into general use.

UPDATE Payee cashed the cheque in May and the ACU processed it.



General Ledger
Fiscal Year to Date - February 2012

01-Apr-11			Balance Forward						\$ 11,702.35
Date written	Bank Date	Acct	Who	Memo	Ck#	CR	DB	Balance	
15-Oct-10	13-May-11	Bike Shorts	Laura Newman	International Fan Favourite	88	\$ 50.00	\$ 50.00	\$ 11,702.35	
13-Apr-11	26-May-11	Admin Cost	Minister of Finance	Annual Return on Information	97	\$ 25.00		\$ 11,677.35	
26-Apr-11	05-May-11	Admin Cost	MB Eco Network	Annual Membership	98	\$ 50.00		\$ 11,627.35	
	30-Apr-11	Interest	ACU	Credit Interest			\$ 0.55	\$ 11,627.90	
16-May-11	31-May-11	Cycling Maps	Chelsea May	Proof Reading Cycling Map	99	\$ 300.00		\$ 11,327.90	
	17-May-11	Membership	Liz Erickson	Deposit			\$ 110.00	\$ 11,437.90	
	17-May-11	Donation	Liz Erickson	Deposit			\$ 40.00	\$ 11,477.90	
20-May-11		Membership	Paypal	Membership \$\$ in Paypal used to pay Dreamhost			\$ 10.02	\$ 11,487.92	
20-May-11		Admin Cost	Dreamhost	Webhosting (paid via Paypal - \$9.95 USD)		\$ 10.02		\$ 11,477.90	
24-May-11	03-Jun-11	Admin Cost	University of Winnipeg	Meeting space for AGM	100	\$ 78.75		\$ 11,399.15	
	25-May-11	Membership	Kevin Miller	Various Memberships			\$ 65.00	\$ 11,464.15	
30-May-11		Membership	Paypal	Membership \$\$ in Paypal used to pay costs below			\$ 36.00	\$ 11,500.15	
30-May-11		Admin Cost	Linda Hull	Member incentive to attend Cycling Skills Course		\$ 18.00		\$ 11,482.15	
30-May-11		Admin Cost	Shannon Keys	Member incentive to attend Cycling Skills Course		\$ 18.00		\$ 11,464.15	
	31-May-11	Interest	ACU	Credit Interest			\$ 0.57	\$ 11,464.72	
	03-Jun-11	ACU Grant	ACU Grant	Curt Hull - Deposit - ACU Grant			\$ 4,000.00	\$ 15,464.72	
14-Jun-11	28-Jun-11	Bike Valet	DMSMCA	Payout of DMSMCA Grant	101	\$ 200.00		\$ 15,264.72	
14-Jun-11	28-Jun-11	Part Time Admin	Rosanne Richot	1st Contract Payment - prorated for length of service	102	\$ 285.00		\$ 14,979.72	
	22-Jun-11	Bike Valet	DMSMCA	Liz Erickson - Deposit - Grant for Bike Valet			\$ 200.00	\$ 15,179.72	
	22-Jun-11	Membership	Misc	Liz Erickson - Deposit			\$ 10.00	\$ 15,189.72	
23-Jun-11	28-Jun-11	Bike Valet	David Wieser	Payout of Blue Bomber Contract	103	\$ 2,000.00		\$ 13,189.72	
23-Jun-11	28-Jun-11	Bike Valet	David Wieser	Payout of MB Gov't Grant	103	\$ 3,000.00		\$ 10,189.72	
	28-Jun-11	Bike Valet	Blue Bombers	Liz Erickson - Deposit - Blue Bombers Contract			\$ 2,000.00	\$ 12,189.72	
	28-Jun-11	Bike Valet	MB Gov't	Liz Erickson - Deposit - MB Gov't Grant			\$ 3,000.00	\$ 15,189.72	
	30-Jun-11	Interest	ACU	Credit Interest			\$ 0.84	\$ 15,190.56	
12-Jul-11	15-Jul-11	Part Time Admin	Rosanne Richot	Monthly Payment	104	\$ 570.00		\$ 14,620.56	
	31-Jul-11	Membership	Liz Erickson	\$40 regular, \$158.34 through MEC			\$ 198.34	\$ 14,818.90	
	31-Jul-11	Bike Valet	City of Winnipeg	Liz Erickson - Deposit - Bike Valet at BTWD			\$ 1,000.00	\$ 15,818.90	
	31-Jul-11	Donation	Liz Erickson	HSC - Volunteer Appreciation			\$ 100.00	\$ 15,918.90	
	31-Jul-11	Interest	ACU	Credit Interest			\$ 0.84	\$ 15,919.74	
05-Aug-11	11-Aug-11	Bike Valet	David Wieser	\$2000 MEC Grant and \$2500 MPI Grant	105	\$ 4,500.00		\$ 11,419.74	
05-Aug-11	11-Aug-11	Part Time Admin	Rosanne Richot	Monthly Payment	106	\$ 570.00		\$ 10,849.74	
05-Aug-11	23-Aug-11	MEC Partnership	Dave Elmore	Lights - Bike Trailer/Display	107	\$ 633.57		\$ 10,216.17	
05-Aug-11	23-Aug-11	MEC Partnership				\$ 3,000.00		\$ 7,216.17	
05-Aug-11	23-Aug-11	Admin Cost				\$ 10.91		\$ 7,205.26	
	13-Aug-11	Bike Valet	MPI	Liz Erickson - Deposit - Grant			\$ 2,500.00	\$ 9,705.26	
	13-Aug-11	Bike Valet	MEC	Liz Erickson - Deposit - Grant			\$ 2,000.00	\$ 11,705.26	
	13-Aug-11	Membership	Misc	Liz Erickson - Deposit			\$ 20.00	\$ 11,725.26	
	16-Aug-11	Cycling Maps	City of Winnipeg	Rosanne Ritchot - BTTF Inv 2011-01			\$ 1,980.00	\$ 13,705.26	
	16-Aug-11	Cycling Maps	City of Winnipeg	Rosanne Ritchot - BTTF Inv 2011-02			\$ 800.00	\$ 14,505.26	
18-Aug-11	18-Aug-11	Cycling Maps	Anders Swanson	Work done re: BTTF Inv 2011-01	108	\$ 1,980.00		\$ 12,525.26	
30-Aug-11	21-Sep-11	Admin Cost	Rosanne Richot	Farewell gift/food - David Wieser	109	\$ 211.98		\$ 12,313.28	
	31-Aug-11	Interest	ACU	Credit Interest			\$ 0.83	\$ 12,314.11	
13-Sep-11	20-Sep-11	Admin Cost	Dave Elmore	Lights for trailer	110	\$ 22.40		\$ 12,291.71	
13-Sep-11	21-Sep-11	Part Time Admin	Rosanne Richot	Monthly Payment	111	\$ 570.00		\$ 11,721.71	
		BV Expense	Rosanne Richot	Bike Valet Expenses	111	\$ 1,068.64		\$ 10,653.07	
	28-Sep-11	Bike Valet	The Forks	Liz Erickson - Deposit - pmt for July 1 and Kidfest			\$ 2,100.00	\$ 12,753.07	
30-Sep-11	04-Oct-11	Part Time Admin - Bonus	Rosanne Richot	10% Bonus on \$10,500.00	112	\$ 1,050.00		\$ 11,703.07	
	30-Sep-11	Interest	ACU	Credit Interest			\$ 0.58	\$ 11,703.65	
	13-Oct-11	MEC Partnership	MEC	Liz Erickson - Deposit - Grant			\$ 2,000.00	\$ 13,703.65	
	13-Oct-11	Membership	Misc	Liz Erickson - Deposit			\$ 20.00	\$ 13,723.65	
11-Oct-11	14-Oct-11	Part Time Admin	Rosanne Richot	Monthly Payment + Expenses + Bonus	113	\$ 570.00		\$ 13,153.65	
		BV Expense	Rosanne Richot	Bike Valet Expenses	113	\$ 346.93		\$ 12,806.72	
		Part Time Admin - Bonus	Rosanne Richot	10% Bonus on \$2,100.00	113	\$ 210.00		\$ 12,596.72	
	31-Oct-11	Interest	ACU	Credit Interest			\$ 0.63	\$ 12,597.35	
22-Nov-11	26-Nov-11	Part Time Admin	Rosanne Richot	Monthly Payment x 2	116	\$ 1,140.00		\$ 11,457.35	
		BV Expense	Rosanne Richot	Bike Valet Expenses	116	\$ 268.51		\$ 11,188.84	
22-Nov-11	26-Nov-11	Cycling Maps	Ted Mann	Work done re: BTTF Inv 2011-02	114	\$ 800.00		\$ 10,388.84	
22-Nov-11	25-Nov-11	Admin Cost	Anita Miller	AGM catering	115	\$ 50.00		\$ 10,338.84	
	30-Nov-11	Interest	ACU	Credit Interest			\$ 0.59	\$ 10,339.43	
	17-Dec-11	Bike Valet	Canadian Forces	Liz Erickson - Deposit - Air Force Run			\$ 300.00	\$ 10,639.43	
	17-Dec-11	membership	misc	Liz Erickson - Deposit			\$ 110.00	\$ 10,749.43	
	31-Dec-11	Interest	ACU	Credit Interest			\$ 0.47	\$ 10,749.90	
20-Jan-12	01-Feb-12	Part Time Admin	Rosanne Richot	Monthly Payment	117	\$ 570.00		\$ 10,179.90	
20-Jan-12	01-Feb-12	BV Expense	Rosanne Richot	MPI Deductible + Garage rental for equipment	117	\$ 240.00		\$ 9,939.90	
	31-Jan-12	Interest	ACU	Credit Interest			\$ 0.49	\$ 9,940.39	
20-Feb-12		Part Time Admin	Rosanne Richot	Monthly Payment	118	\$ 570.00		\$ 9,370.39	
	29-Feb-12	Interest	ACU	Credit Interest			\$ 0.39	\$ 9,370.78	

Please note entry for cheque #88 written on October 15, 2010. The cheque was mailed out to the International Fan Favourite for the Bike shorts. It was returned undeliverable. There was correspondence with the winner and the cheque was promptly resent. Cheque is now stale dated and the funds are available for Bttf use. Winner has not contacted us looking for payment. If, in the future we are contacted, a new cheque can be produced and sent. **UPDATE:** Cheque cashed in May.