

Bike to the Future Monthly Meeting

January 10, 2012 – 5:35 to 7:20 PM
Sport for Life Centre, 145 Pacific Ave

Minutes

Directors:

Present: Loren Braul (meeting co-chair), Tom McMahon (meeting co-chair), Kevin Miller (notes taker), Curt Hull, Mark Cohoe, Chris Chypyha, Bill Newman

Regrets: Charles Feaver, Shona Kusyk, Liz Erickson, Barrett Ens, Dave Elmore,

Members:

Present: Rosanne Ritchot (office administrator), Philip Wolfart, Bryan Goods, Kevin Champagne, Laura Belanger, Bruce Popham, Bob Kury

Regrets: Guy Madill

Non-members: Currie Gillespie (Manitoba Cycling Association)

1. Welcome and Introductions

- All attendees introduced themselves.
- Loren & Tom have created a standard agenda for each Monthly Meeting, and they are aiming for a meeting length of 90 minutes.
- Anyone can suggest items for the Issues part of the agenda, but they must be prepared to lead the discussion and have a specified outcome.

2. Approval of Agenda

- We approved the agenda by consensus.

3. Approval of Minutes from the previous Monthly Meeting

- The November Monthly Meeting minutes, which have been posted for six weeks at <http://biketothefuture.org/about/meetings>, were approved by consensus.

4. Sharing

a. Good News!

- Tom has been invited to attend a *River City Connections - 25 Year Vision Plan* meeting sponsored by the City and The Forks.
- The City has paved the “ramp under the Norwood Bridge” section of the Churchill Parkway.

b. Emerging Challenges

- Kevin Nixon (City of Winnipeg’ AT Coordinator) has told Tom that there still has not been any progress in completing the missing link of the Churchill Parkway (extending it from Togo St to the Brandon Ave / Hay St/ Churchill Drive intersection).

5. Monthly Updates

a. Finances – Tom for Liz

- Liz’s Financial report was circulated and adopted. It is attached.
- Curt mentioned that for this year’s 4th annual Bike to Work Day, the City will be giving BttF their contribution as a lump sum. In previous years, expenses had to be submitted to the City for reimbursement.

b. Administration

i. Fund-raising, Grants, Partnerships

- Nothing to report.

ii. Memberships – Rosanne

- The migration of memberships from the previous system to the new simpler system is complete, and membership data is now up-to-date. The new system reflects our change to lifetime memberships. (See item 18 in the [September Monthly Meeting minutes](#).)

iii. Communications

- Nothing to report.

c. Public Advocacy

i. Province – Tom for Charles

- Charles' report was briefly reviewed. It is attached.
- Kevin contacted Rob Altemeyer (NDP MLA for Wolsely) about Charles' meeting with Minister Ashton and his letter to Premier Selinger. Rob offered to work with us within the government, but he wants to wait until after the cabinet shuffle (which happened two days after this Monthly Meeting).
- Mark has contacted his MLA, James Allum (Fort Garry – Riverview). James will facilitate a meeting between BttF and the NDP caucus.

ii. City – Mark

- Mark reviewed his report. It is attached.

d. Education and Safety – Loren for Dave

- Dave's report was briefly reviewed. It is attached.

e. Community Bike Events

- No specific discussion. A general discussion about how many events we should plan to attend, and which ones, occurred during item 6.a. (Issues, BttF 2012 Priorities).

f. Bicycle Valet Winnipeg (BVW)

- The Winnipeg Blue Bombers' Operations Manager contacted Rosanne about a meeting. The meeting was very positive, but it is too early to determine details for the 2012 season, which is the Bombers first one at the new stadium at the UofManitoba.
- BVW is a business. There are a number of issues going forward.
 - BVW Executive Director. (See item 6.c. -- BttF Office Administrator / Bicycle Valet Winnipeg Executive Director Contract)
 - BVW's future direction
 - The Blue Bombers should be encouraging cycling to the game (via marketing, etc), and cycling to the new stadium must be made more convenient and safer by making improvements to bicycling facilities.
 - Insurance. Accounting.
- As mentioned in Mark's City Committee report, Loren suggests creating a Bicycle Valet Winnipeg Committee. It was formed: Chris Chypyha (chair), Rosanne Ritchot, Bob Kury, Loren Braul.

g. Special Projects

i. Red River Crossing (UofManitoba to St Vital) – Kevin Champagne

- Kevin has continued to attend meetings. There are now 5 potential crossing locations.
- Also see Mark's City Committee report.

ii. CentrePort

- Nothing to report.

iii. Ride of Silence – Bryan

- There will be time during the February Monthly Meeting for Bryan to lead discussion on this item.

6. Issues

a. BttF 2012 Priorities – Loren

- See the attached document.
- Loren led a discussion about it, but stopped after *Finances and Fundraising* because of a lack of time.

b. Website Redevelopment – Kevin Miller

- Kevin explained the history of our website and some of its past and current issues.
- A Website Committee was formed: Philip Wolfart (Chair), Bill Newman, Kevin Miller, and Tom McMahon. (Barrett Ens joined the committee a few days after the Monthly Meeting.)

c. BttF Office Administrator / Bicycle Valet Winnipeg Executive Director Contract – Tom

- Rosanne's contract renews in February. Tom, Loren, and Rosanne have met to discuss it. The two jobs of BttF Office Administrator and Bicycle Valet Winnipeg Executive Director are too large for one person who is supposed to be working an average of 10 hours per week. (See item 17 in the [September Monthly Meeting minutes](#).)

7. Other items

- The Assiniboine Credit Union is producing a report of the grants it awarded in 2011. (We received \$4000 in June.) They've asked us to send them some photos that reflect BttF. **Does anybody have a photo of Rosanne doing work for Bicycle Valet Winnipeg?**

8. Upcoming Dates

a. Next meeting

- Our next Monthly Meeting is on Tuesday February 14 at 5:30 at the Sport For Life Centre.

b. Community events

- Curt mentioned the Banff Mountain Film Festival. See alpine-club.mb.ca .

Premier Selinger responded to the letter we sent in October asking him to name a minister responsible for active transportation and follow up on the recommendations of the Active Transportation Advisory Committee (ATAC) report by asking transportation minister Steve Ashton to meet with us.

Dave Elmore, Jeremy Hull, Mark Cohoe and I met with Steve Ashton, Cliff Evans (Minister's Special Advisor), and Dave Duncan (Senior transportation planning consultant) on December 14th. We raised three questions with the Minister:

1. How do we urge the Government to appoint a minister responsible and start implementing the ATAC recommendations? Ashton said that the Government has been busy with bigger issues, like the flood, and it is the Premier's decision. He would not engage in a discussion of implementing the report's recommendations.
2. How can we collaborate in developing amendments for the HTA to make cycling safer? Ashton asked which changes we wanted. We described our priority list, and he suggested these are not small technical amendments, but rather ones that would require provincial decisions about policy, a review of impacts, consultation, etc. He suggested the government as a whole would have to craft new policy to drive such changes.
3. How can we work together with all concerned government departments to launch an effective road safety campaign for the coming spring? Ashton was concerned about cycling safety, mentioning his concern about careless and irresponsible cyclists who alienate both motorists and pedestrians. Ashton emphasized that road safety education was MPI's job. He made it clear that MPI's expanded role of managing driver licensing includes the safety education mandate, and therefore the Minister responsible for MPI's responsibility. He avoided committing any MIT resources to a safety education campaign. He suggested "this is something Government has to chose to do...".

Next steps:

1. We wrote a letter to the Premier, thanking him for setting up the meeting, and reiterating our call for him to designate a minister responsible.
2. We also wrote a follow up letter to Ashton, with copies to the officials in attendance, referencing safety, reducing the conflict, and asking whether they would consider producing signs for next year to educate drivers about passing cyclists safely.
3. We should follow up on the offer of a caucus meeting to present our issues to a broader audience, and to push for the designation of a minister responsible for AT.
4. We could explore asking the MPI minister for more from MPI on safety education, since their road safety mandate goes beyond their vested interest as an insurer.

I will be out of the province travelling for the next three months. Tom McMahon has offered to take over the role of Provincial Committee Chair in my absence.

Pembina Corridor

A number of projects scheduled over the next few years will affect bikeability along the Pembina corridor. I've asked Loren and Tom to look into filing an *Access to Information* request for the Pembina Study conducted by Marr Consulting as an important piece of information that we will want to incorporate into our planning/strategy for Pembina. I have asked Kevin Nixon for this information on numerous occasions, but the information has not been delivered, and time is running out.

Pembina Underpass/Pembina Highway Cycling Facilities Meeting

I held a meeting on cycling options for Pembina Underpass and the Pembina Corridor on November 30, 2011. See "<http://biketothefuture.org/attachments/0000/1734/november-30th-2011-pembina-corridor-meeting-minutes.pdf>".

Riverside Drive Bikeway

The 2011 ATAC Action plan called for a public consultation process to look into a bikeway that would lead from Riverside Drive and Jubilee Ave to Crescent Drive and Pembina Hwy. That plan called for public consultations and designs to take place in 2011, and for construction to take place in 2012. To date, the 2011 ATAC Action Plan has not progressed beyond Public Works, so it seems like a more realistic goal might be for public consultation and design to take place in 2012, with construction slated for 2013. In preliminary discussions on the public consultation process, Kevin Nixon and I have discussed the need for a concerted effort to make sure residents are aware of the consultation process (there have been recent controversies in the area surrounding redevelopment and public consultations on those redevelopments). I have suggested that Bike to the Future volunteers could be used to mount a door knocking campaign to ensure that residents made aware of upcoming open houses and workshops, with ample time to review background material and prepare input for those consultations. I am thinking that this would require a pool of 10-12 volunteers donating time over several evening or afternoons, and that we would want to provide an orientation session for those volunteers so that they are able to answer questions as they meet people.

U of M St. Vital Red River Crossing Feasibility Study

The Public Interactive Display Sessions (PIDS) have been **re-scheduled** for:

Wednesday, February 8th, 2012
Dakota Community Centre – Great Hall
1188 Dakota Street
4:00pm to 8:00pm

Thursday, February 9th, 2012
University of Manitoba – Event Centre
100-1 Research Road
4:00pm to 8:00pm

U of Manitoba / Bomber Stadium

Loren has suggested setting up a committee to work on Bomber Stadium issues. I think that would be a good idea, and that we should add in the UofManitoba Fort Garry campus as well.

ATAC

December 15th ATAC Meeting report

ATAC Terms of Reference

Brad Sacher, the head of Public Works, met with the ATAC to discuss a review of the committee's terms of reference that will take place in the New Year. That review will consider:

- Term Lengths
- Pedestrian Representation
- Potential for a broader cross-section in the committee membership
- Representatives from Land Development and Planning Property and Development
- Less focus on policy in favour of the committee's advisory role
- Member rotation
- Individual vs. Organizational representatives

AT Accommodations During Construction

Stephen Chapman addressed the committee to discuss the city's accommodation of active transportation during construction.

- The procedures manual is on-line (latest version is from 2011)
- The procedures manual is geared towards closures on region streets
- Plans that include peak period closures must go through traffic services to be ok'd

Ridgewood South

The committee again reviewed plans for the [Ridgewood South development](#). Our concerns covered:

- Harte Trail / Perimeter Highway crossing
- The proximity of the Ridgewood Parkway to the Harte Trail at the east end of the development
- North south connectors into adjoining neighbourhoods and commercial nodes such as:
 - Cullen (Trans Canada Trail)
 - Charleswood
 - Municipal
 - Community
 - Pepperloaf
 - Harstone
 - Dieppe
 - Oakdale
 - Laxdal

Monthly Meetings

I'd like to start a monthly BttF city committee meeting to discuss city wide issues (budgets, bicycle master plan, etc.) and ATAC priorities. Ideally, we would rotate the meetings through the 5 community areas that I had previously talked about setting up sub-committees for (based on the city's community committees, Assiniboia, City Centre, East Kildonan-Transcona, Lord Selkirk-West Kildonan, and Riel). Regional infrastructure/programming issues would make up the second part of the monthly meeting. Assuming 10 meetings a year, that would put two meetings per year into each of the community committees. I am proposing the fourth Thursday of the month for the meetings, which places it one week after the monthly ATAC meeting, and a little under 2 weeks before the monthly BttF meeting. The first such meeting would be January 26th, 2012. I propose setting this first meeting up at the Sport for Life Centre for 7pm , and will book a room.

I'll also set up a section in the city committee's web site to track all of this.

BttF submitted a proposal to MPI back in August and while the wheels do move slowly we now have received an agreement from MPI. The BttF board has been reviewing the agreement is is close to sending a response. The agreement would allow BttF to develop 12 new Can-Bike 2 riders, which is essence, creates 12 Can-Bike 1 instructors. With these credentials they will be able to deliver courses such as the ones that BttF developed for the Leisure Guide as well of course deliver full Can-Bike 1 courses should they be needed. As part of the proposal BttF will also be developing an 8 hour cycling skills course that MPI wants to use to train “workplace champions.” These so called workplace champions would be trained by the new and existing Can-Bike 2 instructors/riders in the hope that they will pass this knowledge on throughout their specific organizations. The agreement includes a 15% overhead fee for BttF which will generate \$ 1.350.00.

The BttF Safety and Education committee is again working on the cycling safety video with MCA. This project is funded by the Manitoba Government and has been on-going since 2009. The problem with its development has been a lack of leadership and/or management. The current status of the project is that we have a draft version that we are reviewing for content and accuracy. Preliminary reviews would indicate that there is still a lot of work to do to make the end product usable. MCA will be discussing options with both the current videographer and others to see what it might take to complete this project. In the meantime BttF will continue to work on reviewing and providing technical input into what has been produced.

The Safety Committee on Active Transportation (SCAT) hopes this week to finalize a document which provides key messaging related to the safe use of the new infrastructure in Winnipeg. BttF had hoped that the next step would be to work towards building a strong partnership between the Province, City, MPI, and other potential funders to develop and deliver a sustainable program of cycling safety education. Unfortunately this will not be the case as SCAT has decided to bureaucratically continue to analyse what each of the players at the table is already doing. The problem is that if left as is (which seems to be the direction it is headed) we will never see a cohesive program, just a bunch if individual efforts by different programs, departments, and organizations. It would appear that the desire by most of these groups to work in isolation and do their own thing will be very hard to break

BttF is in preliminary discussions with the City of Winnipeg related to the cycling skills workshops that we have offered in past years through the Leisure Guide. Our hope is to expand this program to more locations around the city and reach a larger audience. At this point the City is looking at possible locations where these courses could be offered. BttF has suggested that libraries and community centres might be good options. We will continue with the format of a beginner’s course and one for more intermediate level (commuters).

Public Advocacy

1. Annual or Ongoing Advocacy
 - a. City's Capital Budget
 - b. City Operations (roads, path, sign maintenance budget)
 - c. City Policies (re: planning, tendering and maintaining)
 - d. Provincial Budget (re: for various AT-related activities, including planning & tendering capital projects, construction of AT facilities on roads and trails, providing municipalities with the capacity to plan and implement AT improvements, support for educational efforts, and research & data concerning cycling needs, benefits and trends)
 - e. Provincial Policies (re: AT requirements for capital projects, tendering policies, AT requirements of municipal governments)
 - f. Revisions to Highway Traffic Act
2. Special Responses
 - a. City's Transportation Master Plan
 - b. River City Connections, 25 year vision plan for Winnipeg's waterfront
3. Specific Projects
 - a. New Stadium/U of M
 - b. CentrePort
4. On-going Responses
 - a. City Committees
 - i. ATAC
 - ii. Infrastructure development
 - b. Provincial Advisory Committee (ATAG)
 - c. Safety Committee for Active Transportation
5. Other
 - a. Participation in webinars to stay current on AT developments

Community Bike Events

1. Bike to Work Day
2. Ciclovia
3. Wpg Folk Festival "bike to the fest"
4. Red River Ex "bike to the Ex"
5. Bike Ride in the Fall (see attached email RE: FW: [At-network] ProWalk/ProBike 2012 conference)
6. Ride of Silence

Finances and Fund-raising

1. Budget development
 - a. Spending procedures
2. Donations
 - a. Online
 - b. In person
3. Grants
 - a. Assiniboine Credit Union
 - b. MEC
4. Sponsorships
 - a. Trails Associations
 - b. Bike stores
 - c. Travel agents specializing in bike tourism
 - d. Winnipeg in Motion
5. Merchandise
 - a. Bike short
 - b. Bibs/Jerseys
6. Businesses
 - a. Bike Valet
 - b. Safety Training

Education and Safety

1. Safety Committee on Active Transportation (SCAT)
2. Manitoba Government (in partnership with Advocacy activities)
3. City of Winnipeg (in partnership with Advocacy activities)
4. MPIC -
5. CAA
6. CLEA (Community Legal Education Association) <http://www.communitylegal.mb.ca/>
 - a. Complete the ProBono students project
 - b. Pamphlets, public workshops and articles about of motorists responsibilities towards cyclists, and cyclists rights and obligations
7. Can-Bike
8. Other

Administration

1. Administrator/BV contract
2. BttF Calendar of Events for 2012
3. Web site redevelopment
4. Communications Tools
 - a. Develop Public Positions on Specific Issues
 - i. Safety and Education
 - ii. Benefits of Cycling
 - iii. Annual (?) Report on status of Winnipeg cycling network (progress, problems, upcoming issues and opportunities)
 - b. Social Media
 - i. Blog
 - ii. Facebook
 - iii. Twitter
5. Organization and Maintenance of BttF Documents/Resources
6. Participation in Webinars
7. Storage of Bike Trailer

Bike Valet

1. Storage arrangements
2. Coordinator Contract
3. Volunteer recruitment
4. Advisory Board
5. Increase Publicity/Awareness
6. Other

Special Projects

1. Forum/Conference
2. Bicycle and Pedestrian Counts

Other



Income Statement - Year to Date - December 2011
Financial Statement

	Account	DB	CR	Net
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Revenue/Partnerships/Grants

Interest	5.90		\$	5.90
Membership	579.36		\$	579.36
Bike Valet	13,100.00	9,700.00	\$	3,400.00
ACU Grant	4,000.00		\$	4,000.00
MEC Partnerships	2,000.00	3,633.57	\$	(1,633.57)
Donation	140.00		\$	140.00
	19,825.26	13,333.57	\$	6,491.69

Expenses

Admin Cost		495.06	\$	495.06
Part Time Admin		6,649.08	\$	6,649.08
Bike Shorts	50.00	50.00	\$	-
Cycling Map	2,780.00	3,080.00	\$	300.00
	2,830.00	10,274.14	\$	7,444.14

Opening retained earnings	\$ 11,702.35
Net change YTD	\$ (952.45)
Closing retained earnings	\$ 10,749.90

	22,655.26	23,607.71	-952.45
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Note: As of Apr 1 '09 T-shirts had yet to recover \$497.64 of cost **T-shirt net to date:** \$ -

Note: Opening retained earnings includes **\$450 liability for July 25, '08 Scavenger Hunt grant**

Note: Opening retained earnings includes \$633.57 for the first MEC Partnership Grant and \$3000 for the second MEC Partnership grant. See breakdown of funds spent and earmarked on Grants & Partnership report.

Note: Bike Shorts International Fan Favourite cheque for \$50 written in October 2010. The cheque was mailed in October and returned undeliverable. There was coorespondence with the winner and the cheque was promptly resent. Cheque was considered stale dated at the end of April so the funds were put back into general use.

UPDATE Payee cashed the cheque in May and the ACU processed it.



General Ledger
Fiscal Year to Date - December 2011

01-Apr-11				Balance Forward			\$ 11,702.35	
Date written	Bank Date	Acct	Who	Memo	Ck#	CR	DB	Balance
15-Oct-10	13-May-11	Bike Shorts	Laura Newman	International Fan Favourite	88	\$ 50.00	\$ 50.00	\$ 11,702.35
13-Apr-11	26-May-11	Admin Cost	Minister of Finance	Annual Return on Information	97	\$ 25.00		\$ 11,677.35
26-Apr-11	05-May-11	Admin Cost	MB Eco Network	Annual Membership	98	\$ 50.00		\$ 11,627.35
	30-Apr-11	Interest	ACU	Credit Interest			\$ 0.55	\$ 11,627.90
16-May-11	31-May-11	Cycling Maps	Chelsea May	Proof Reading Cycling Map	99	\$ 300.00		\$ 11,327.90
	17-May-11	Membership	Liz Erickson	Deposit			\$ 110.00	\$ 11,437.90
	17-May-11	Donation	Liz Erickson	Deposit			\$ 40.00	\$ 11,477.90
20-May-11		Membership	Paypal	Membership \$\$ in Paypal used to pay Dreamhost			\$ 10.02	\$ 11,487.92
20-May-11		Admin Cost	Dreamhost	Webhosting (paid via Paypal - \$9.95 USD)		\$ 10.02		\$ 11,477.90
24-May-11	03-Jun-11	Admin Cost	University of Winnipeg	Meeting space for AGM	100	\$ 78.75		\$ 11,399.15
	25-May-11	Membership	Kevin Miller	Various Memberships			\$ 65.00	\$ 11,464.15
30-May-11		Membership	Paypal	Membership \$\$ in Paypal used to pay costs below			\$ 36.00	\$ 11,500.15
30-May-11		Admin Cost	Linda Hull	Member incentive to attend Cycling Skills Course		\$ 18.00		\$ 11,482.15
30-May-11		Admin Cost	Shannon Keys	Member incentive to attend Cycling Skills Course		\$ 18.00		\$ 11,464.15
	31-May-11	Interest	ACU	Credit Interest			\$ 0.57	\$ 11,464.72
	03-Jun-11	ACU Grant	ACU Grant	Curt Hull - Deposit - ACU Grant			\$ 4,000.00	\$ 15,464.72
14-Jun-11	28-Jun-11	Bike Valet	DMSMCA	Payout of DMSMCA Grant	101	\$ 200.00		\$ 15,264.72
14-Jun-11	28-Jun-11	Part Time Admin	Rosanne Richot	1st Contract Payment - prorated for length of service	102	\$ 285.00		\$ 14,979.72
	22-Jun-11	Bike Valet	DMSMCA	Liz Erickson - Deposit - Grant for Bike Valet			\$ 200.00	\$ 15,179.72
	22-Jun-11	Membership	Misc	Liz Erickson - Deposit			\$ 10.00	\$ 15,189.72
23-Jun-11	28-Jun-11	Bike Valet	David Wieser	Payout of Blue Bomber Contract	103	\$ 2,000.00		\$ 13,189.72
23-Jun-11	28-Jun-11	Bike Valet	David Wieser	Payout of MB Gov't Grant	103	\$ 3,000.00		\$ 10,189.72
	28-Jun-11	Bike Valet	Blue Bombers	Liz Erickson - Deposit - Blue Bombers Contract			\$ 2,000.00	\$ 12,189.72
	28-Jun-11	Bike Valet	MB Gov't	Liz Erickson - Deposit - MB Gov't Grant			\$ 3,000.00	\$ 15,189.72
	30-Jun-11	Interest	ACU	Credit Interest			\$ 0.84	\$ 15,190.56
12-Jul-11	15-Jul-11	Part Time Admin	Rosanne Richot	Monthly Payment	104	\$ 570.00		\$ 14,620.56
	31-Jul-11	Membership	Liz Erickson	\$40 regular, \$158.34 through MEC			\$ 198.34	\$ 14,818.90
	31-Jul-11	Bike Valet	City of Winnipeg	Liz Erickson - Deposit - Bike Valet at BTWD			\$ 1,000.00	\$ 15,818.90
	31-Jul-11	Donation	Liz Erickson	HSC - Volunteer Appreciation			\$ 100.00	\$ 15,918.90
	31-Jul-11	Interest	ACU	Credit Interest			\$ 0.84	\$ 15,919.74
05-Aug-11	11-Aug-11	Bike Valet	David Wieser	\$2000 MEC Grant and \$2500 MPI Grant	105	\$ 4,500.00		\$ 11,419.74
05-Aug-11	11-Aug-11	Part Time Admin	Rosanne Richot	Monthly Payment	106	\$ 570.00		\$ 10,849.74
05-Aug-11	23-Aug-11	MEC Partnership				\$ 633.57		\$ 10,216.17
05-Aug-11	23-Aug-11	MEC Partnership	Dave Elmore	Lightvisions - Bike Trailer/Display	107	\$ 3,000.00		\$ 7,216.17
05-Aug-11	23-Aug-11	Admin Cost				\$ 10.91		\$ 7,205.26
	13-Aug-11	Bike Valet	MPI	Liz Erickson - Deposit - Grant			\$ 2,500.00	\$ 9,705.26
	13-Aug-11	Bike Valet	MEC	Liz Erickson - Deposit - Grant			\$ 2,000.00	\$ 11,705.26
	13-Aug-11	Membership	Misc	Liz Erickson - Deposit			\$ 20.00	\$ 11,725.26
	16-Aug-11	Cycling Maps	City of Winnipeg	Rosanne Ritchot - BTTF Inv 2011-01			\$ 1,980.00	\$ 13,705.26
	16-Aug-11	Cycling Maps	City of Winnipeg	Rosanne Ritchot - BTTF Inv 2011-02			\$ 800.00	\$ 14,505.26
18-Aug-11	18-Aug-11	Cycling Maps	Anders Swanson	Work done re: BTTF Inv 2011-01	108	\$ 1,980.00		\$ 12,525.26
30-Aug-11	21-Sep-11	Admin Cost	Rosanne Richot	Farewell gift/food - David Wieser	109	\$ 211.98		\$ 12,313.28
	31-Aug-11	Interest	ACU	Credit Interest			\$ 0.83	\$ 12,314.11
13-Sep-11	20-Sep-11	Admin Cost	Dave Elmore	Lights for trailer	110	\$ 22.40		\$ 12,291.71
13-Sep-11	21-Sep-11	Part Time Admin	Rosanne Richot	Monthly Payment + Expenses	111	\$ 1,638.64		\$ 10,653.07
	28-Sep-11	Bike Valet	The Forks	Liz Erickson - Deposit - pmt for July 1 and Kidfest			\$ 2,100.00	\$ 12,753.07
30-Sep-11	04-Oct-11	Part Time Admin	Rosanne Richot	10% Bonus on \$10,500.00	112	\$ 1,050.00		\$ 11,703.07
	30-Sep-11	Interest	ACU	Credit Interest			\$ 0.58	\$ 11,703.65
	13-Oct-11	MEC Partnership	MEC	Liz Erickson - Deposit - Grant			\$ 2,000.00	\$ 13,703.65
	13-Oct-11	Membership	Misc	Liz Erickson - Deposit			\$ 20.00	\$ 13,723.65
11-Oct-11	14-Oct-11	Part Time Admin	Rosanne Richot	Monthly Payment + Expenses + Bonus	113	\$ 1,126.93		\$ 12,596.72
	31-Oct-11	Interest	ACU	Credit Interest			\$ 0.63	\$ 12,597.35
22-Nov-11	26-Nov-11	Part Time Admin	Rosanne Richot	Monthly Payment x 2 + Expenses	116	\$ 1,408.51		\$ 11,188.84
22-Nov-11	26-Nov-11	Cycling Maps	Ted Mann	Work done re: BTTF Inv 2011-02	114	\$ 800.00		\$ 10,388.84
22-Nov-11	25-Nov-11	Admin Cost	Anita Miller	AGM catering	115	\$ 50.00		\$ 10,338.84
	30-Nov-11	Interest	ACU	Credit Interest			\$ 0.59	\$ 10,339.43
	17-Dec-11	Bike Valet	Canadian Forces	Liz Erickson - Deposit - Air Force Run			\$ 300.00	\$ 10,639.43
	17-Dec-11	membership	misc	Liz Erickson - Deposit			\$ 110.00	\$ 10,749.43
	31-Dec-11	Interest	ACU	Credit Interest			\$ 0.47	\$ 10,749.90

Please note entry for cheque #88 written on October 15, 2010. The cheque was mailed out to the International Fan Favourite for the Bike shorts. It was returned undeliverable. There was correspondence with the winner and the cheque was promptly resent. Cheque is now stale dated and the funds are available for BtTF use. Winner has not contacted us looking for payment. If, in the future we are contacted, a new cheque can be produced and sent. **UPDATE:** Cheque cashed in May.