

Bike to the Future Monthly Meeting

July 13, 2010 – 5:35 to 6:35 PM – Sport for Life Centre

Minutes

Directors:

Present: Kevin Miller (meeting chair), Vicky Reaney (minutes), Mark Wiehler, Liz Erickson

Regrets: Curt Hull, Rob Cosco, Charles Feaver, Mark Cohoe, Dave Elmore, Holly Poklitar, Karin Kliever,

Absent: Jackie Avent

Members:

Present: Jim Chapryk, David Wieser, Shannon Keys, Ted Mann, Gareth Simons, Don English, Barrett Ens, Guy Madill, John Wilmott, Bill Newman, Len Van Roon, Bryan Goods

Regrets: Anders Swanson, Jeremy Hull

Guests: Branwyn Bundon (MEC), John Anderson, Yuri Andrejowich, Ken Preston

Note: For all items listed as “(update)”, please see the minutes from previous months’ meetings.

<http://biketothefuture.org/about/meetings>

1. Minutes from the June Monthly Meeting

- These have been posted for a month at <http://biketothefuture.org/about/meetings>. Approved.

2. *Bicycle Valet Winnipeg* (update) – David Wieser

- Please also see the minutes from the May and June Monthly Meetings.
- David (and Kevin) explained Bicycle Valet Winnipeg, the funding process (\$500 from BttF and a \$2800 grant from Mountain Equipment Co-op so far), and the Project Charter (which Kevin and Curt have reviewed). David has a project team in place, and he has produced rough budget.
- BttF directors have been kept informed about Bicycle Valet Winnipeg because it is “a project of Bike to the Future”. The only three directors to comment on it have agreed that it must stand on its own; our investment will be limited to the \$500. We clarified that if Bicycle Valet Winnipeg was to cease operations at any time, its assets (bike racks, snow fencing, banner, etc) would become BttF’s property ... to either use for another bicycle valet or to liquidate and use the money for other programs.
- The 4 directors and 12 members present unanimously supported signing the Project Charter (which triggers the \$500 cheque, as per the June Monthly Meeting minutes), but it wasn’t an actual motion because **we didn’t have a quorum** (at least 6 of 12 directors). David wants to purchase insurance prior to the MEC Bike Fest on Sunday, so **Kevin will contact the other 8 directors (done) for their approval** and to show them the Project Charter.

3. 3rd annual *Bike Shorts Film Festival* (update) – Don English

- Festival dates are Monday September 27th and Tuesday September 28th at Cinema. Tickets will soon go on sale.
- There was a promotion table at the Bike to Work Day pancake breakfast at The Forks.

4. New BttF display unit to use at events (update) – Kevin, for Rob Cosco

- Rob and Dave Elmore have been discussing the building of Anna Westland’s design with potential vendors, and obtaining cost estimates. Currently, it’s in the \$3000 range, significantly about our \$1500 estimate. We also have to purchase a \$300 bike trailer for it.
- Rob and Dave will continue to work on trying to bring down costs. Perhaps they could contact the welding shops/programs at high schools and/or Red River College to see if they might be able to do some of the labour as course-work. Kevin will discuss this to Rob & Dave (done).
- It’s not likely that a new display unit will be completed in time for events this Summer and Fall.

5. Website problems (update) – Kevin

- Caleb Hull of *Computer Service Group of Winnipeg* was able to resolve the malware problems in our web server space. On June 15th, Google and its partner Mozilla Firefox no longer listed us as an “attack site” and blocked people from accessing us. They had first started listing us on June 6th, although we had indications from as far back as May 18th that something was amiss. It turns out that at no point was our website actually a threat to anyone, but there was indeed malware within the directories of our unused forum, wiki, and old membership app because those apps were running under old, vulnerable software. (There’s a reason why Microsoft and other software vendors are constantly releasing updates/patches.)
- It took Caleb much longer than he had estimated to clean our web server space because it was full of all sorts of “junk” (the unused apps, prototypes, old test versions, etc), the website framework has some features that are proprietary to the project team of four volunteers who developed it in 2007, and three of those volunteers have moved on (one is semi available, but he was out-of-province without a computer during June).
- Although Caleb initially suggested we should move from Dreamhost to his preferred web hosting company, he later indicated that he found Dreamhost to be good to work with when cleaning our web server space, so we have renewed our annual Dreamhost contract (June to June).
- However, Caleb has recommended that we do a technical re-write of our website framework to minimize future security concerns, to improve the technical reliability of the site, to improve navigation, and to improve the Content Management System. The look of the website would be similar. Kevin has asked Caleb for quote.

6. Sustainable Development Innovations Fund (SDIF) – Jim Chapryk

- The Provincial government has announced that the General category of this fund will be cut back, so the Manitoba Eco-Network has written to the Conservation Minister, and is encouraging all its member groups (we are one) to also write a letter. **Kevin will write it (or find another volunteer to write it).**

7. Grant Writer (update) – Mark Wiehler

- We decided to apply for an SDIF grant, but given the announced cut-back, we probably want to confirm when the cut-back takes effect so we don’t expend effort that is not likely to result in success. Our contract with our Grant Writer is for three grant applications.
- It was mentioned that we received an SDIF grant in 2008 for our Fall Forum. Jeremy Hull was the grant writer, and he also wrote a post-event report, as per SDIF grant requirements. It’s posted on our BttF Publications page (<http://biketothefuture.org/design-for-the-future/bttf-publications>). Mark will contact Jeremy, and he’ll also check to see if receiving that SDIF grant in 2008 will affect an application now.

8. Mountain Equipment Co-op Partnership Agreement for 2010 – Kevin

- When we signed a 2009 Partnership Agreement with MEC last October, BttF and MEC agreed to discuss a 2010 Partnership Agreement after we’d spent the 2009 funding. Info about our 2009 MEC Partnership Agreement can be found in our Monthly Meeting minutes from last October, November, December, February, and March.
- We used the 2009 Partnership Agreement funding to contract One Green City (Anders Swanson) ... to help ensure that the \$20M of AT Infrastructure projects were built in the best possible way for cyclists, and to begin establishing long-term regional representation for BttF. Anders did this work from February to April A report of Anders’ work will be sent to all BttF directors and to MEC within the next few weeks.
- Kevin met with Andrew Dunn in late June to discuss a 2010 Partnership Agreement. In particular, Kevin has requested funding for the BttF display unit and the technical re-write of the website points 4 & 5, above.
- Branwyn mentioned that Andrew has produced a Partnership Agreement that is currently being reviewed by Ken Berg, the MEC store manager.

9. \$20+ million stimulus funding for bicycling infrastructure (update) – Gareth

- Other than continuing lobbying to retain the Sherbrook bike lane (successful -- <http://biketothefuture.org/news/archives/2010/07/14/sherbrook-st-bike-lanes-are-in-jeopardy>), the projects are proceeding as per the schedule. Some tenders have been higher than expected, while others have been lower. The City’s Active Transportation Advisory Committee has a meeting on Thursday, so Gareth (and Mark Cohoe and Anders) will be updated then.

10. Commuter Cycling Trends in Winnipeg, 2007-2010 (bicycle counts) – Kevin, for Jeremy Hull

- “<http://biketothefuture.org/news/archives/2010/07/12/commuter-cycling-trends-in-winnipeg-2007-2010-bicycle-counts>”. Jeremy has produced another exceptional report!
- Jeremy has been engaged in a conversation with Marty Gold of the Great Canadian Talk Show on 92.9 Kick FM. The topic is the Sherbrook bike lane and our bicycle counts. The show’s blogsite has attacked Jeremy. Unfortunately his phone number and street address are listed at <http://canada411.ca> under his first and last name, so he received a phone call from a person who dislikes cyclists.

11. Winnipeg's Cycling Hall of Shame – Kevin, for Holly

- <http://biketothefuture.org/news/archives/2010/07/09/winnipegs-cycling-hall-of-shame>
There are a handful of interesting items on it. Holly reports 550 hits as of this past weekend.

12. City Committee report – Mark Cohoe (regrets)

- Mark sent an outline of a report, which he will try to expand upon later.
 - Chief Peguis Trail (freeway) extension and its active transportation component.
(There have been many media reports about the Chief Peguis Trail in the past few days.)
 - Pembina cycle tracks between Chevrier Ave / Crescent Drive and Plaza Drive:
BttF and many of our partners did a lot of work lobbying for this in February, and funding was budgeted, but unfortunately it now appears that City of Winnipeg engineers will not support the building of the cycle tracks.
 - AT options for the Disraeli rehabilitation project are being reviewed on Wednesday.
 - AT Survey questions. This is a new initiative. There's a possible need for funding of \$2800 and a decision in August.

13. Provincial Committee report – Charles (regrets)

- No report. Charles is on vacation.

14. Membership report – Rob (regrets)

- No report. See point 4, above.

15. Safety and Education report – Dave (regrets)

- No report. Dave is on Habitat for Humanity's annual *Cycle of Hope* ride.

15. Financial report (Liz)

- Attached.



Income Statement - Year to Date - June 30, 2010
Financial Statement

	Account	DB	CR	Net
Revenue				
	Interest	0.50		\$ 0.50
	Membership	384.87		\$ 384.87
	T-Shirts	40.00		\$ 40.00
		425.37		\$ 425.37
Expenses				
	Admin Cost		262.44	\$ (262.44)
			262.44	\$ (262.44)
Opening retained earnings				\$ 8,866.84
Net earnings YTD				\$ 162.93
Closing retained earnings				\$ 9,029.77
		425.37	262.44	162.93

Note: As of Apr 1 '09 T-shirts had yet to recover \$597.64 of cost **T-shirt net to date:** \$ 557.64

Note: Opening retained earnings includes **\$450 liability for July 25, '08 Scavanger Hunt grant**



General Ledger
Year to Date - June 30, 2010

01-Apr-10				Balance Forward				\$	8,866.84
Date written	Bank Date	Acct	Who	Memo	Ck#	CR	DB	Balance	
30-Apr-10	30-Apr-10	Interest	ACU	Credit Interest			\$ 0.16	\$ 8,867.00	
30-Apr-10		Membership	Paypal	Membership \$\$ in Paypal used to pay Invoice 1112			\$ 50.00	\$ 8,917.00	
30-Apr-10		Admin Cost	MB Eco Network	2010 Membership, Invoice #1112. Paid through Paypal		\$ 50.00		\$ 8,867.00	
	11-May-10	Membership		Liz Erickson - Deposit			\$ 145.00	\$ 9,012.00	
	12-May-10	T-Shirts		Liz Erickson - Deposit			\$ 40.00	\$ 9,052.00	
	12-May-10	Membership		Liz Erickson - Deposit			\$ 90.00	\$ 9,142.00	
13-May-10		Admin Cost	Rob Cosco	Poster Printing	76	\$ 112.57		\$ 9,029.43	
	31-May-10	Interest	ACU	Credit Interest			\$ 0.17	\$ 9,029.60	
13-Jun-10	13-Jun-10	Admin Cost	Dreamhost	Annual Webhosting (paid via Paypal - \$91.40 USD)		\$ 99.87		\$ 8,929.73	
13-Jun-10	13-Jun-10	Membership	Paypal	Membership \$\$ in Paypal used to pay Dreamhost			\$ 99.87	\$ 9,029.60	
	30-Jun-10	Interest	ACU	Credit Interest			\$ 0.17	\$ 9,029.77	